



**MEETING OF THE BOARD HELD IN PUBLIC - MINUTES  
HELD ON TUESDAY, APRIL 26, 2022**

In person at the School Board Office and via video conference

**Board:**

L. Trenaman, Chair  
S. Nazaroff, Vice-Chair  
D. Lang *(via video conference)*  
S. Walsh  
B. Coons *(via video conference)*  
A. Gribbin *(via video conference)*  
B. Maslechko *(via video conference)*  
C. Beebe *(via video conference)*  
S. Chew

**District Staff:**

T. Smillie, Superintendent  
J. Glaudemans, Secretary-Treasurer  
J. Hanlon, Past Interim Secretary-Treasurer  
N. Howald, Director of Information Technology  
D. Holitzki, Director of Inclusive Education  
C. Singh, Director of Human Resources  
B. Eaton, Director of Innovative Learning  
C. Kerr, Director of Operations  
G. Higginbottom, District Principal Aboriginal Education  
N. Ross, District Principal of Innovative Learning *(via video conference)*  
T. Malloff, District Principal of Innovative Learning *(via video conference)*  
F. Maika, Manager of Public Engagement  
M. Choudhary, Manager of Finance  
H. Kerr, Executive Assistant  
S. Whale, Executive Assistant

**Student Trustees:**

R. Klassen, Kootenay River Secondary School *(via video conference)*  
A. Trobak, J.V. Humphries Secondary School *(via video conference)*  
Z. Lamoureux, J.V. Humphries Secondary School *(via video conference)*

**Partners:**

K. Walgren, KLTF *(via video conference)*  
R. Sherman, KLPVPA *(via video conference)*  
R. Bens, CUPE *(via video conference)*  
N. Nazaroff, DPAC *(via video conference)*  
K. Wray, DPAC *(via video conference)*  
C. Bayly, DPAC *(via video conference)*

**Guests:**

P. Wedman *(via video conference)*  
J. McMurray *(via video conference)*  
S. L. McGregor *(via video conference)*  
D. Adams  
Communications

**1. Call to Order**

This meeting was called to order at 5:01 pm.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Changes to the Proposed Agenda**

The following items were pulled from the consent/correspondence package and added to the agenda under:

Item 11H: RDCK letter regarding post wild-fire hazards from the correspondence package

Item 10D: Superintendent Report from the consent package

**4. Adoption of Agenda**

UPON a motion duly made and seconded it was **RESOLVED:** 21/22-038

**THAT** the Agenda for this April 26, 2022 meeting **BE ADOPTED**, as amended.

**5. Receiving Presentations – Nil**

**6. Comments or Questions from the Public regarding items on this Agenda – Nil**

**7. Consent Package**

**8. Adoption of Minutes**

UPON a motion duly made and seconded it was **RESOLVED:** 21/22-039

**THAT** the minutes from the March 8, 2022 Meeting of the Board held in public and the March 28, 2022 Special Meeting of the Board held in public **BE ADOPTED**.

**9. Future and Action Item Tracking**

**10. Education**

**A. COVID-19 Update**

The Superintendent provided a COVID-19 Update including the following:

- Vaccine mandate paused on March 28, 2022
- Ministry of Education K-12 Guidelines update:
  - Masks no longer required
  - School return to regular configuration and activities for optimal learning and teaching
  - Intra-school events without capacity limits

**B. Provincial Online Learning Update**

The Director of Innovative Learning updated that the Ministry of Education extended their timeline of the implementation of a Provincial Online Learning School to the end of the school year.

C. Alternate Schools

The Superintendent informed that this item came up as a Trustee inquiry about alternate programs in the District. The Director of Inclusive Education provided a summary of alternate programs versus alternative programs. A discussion ensued and Trustees had several questions, which staff responded to.

D. Superintendent's Report

A Trustee acknowledged an article within the Superintendent's Report about the student symposium and where the trustee acknowledged the student's Tending the Fire presentation.

**11. Operations and Finance**

A. Information Technology Annual Report

The Secretary-Treasurer informed about the IT Annual Report for 2021-2022 which provides background information on projects and outlines the connection to SD8's strategic plan in the area of information technology support.

The Director of Information Technology presented a slideshow and at the end thanked everyone for supporting the IT department.

Several Trustees expressed their appreciation for all the work the IT staff has accomplished and thanked them for their support.

B. Appointment of Chief Elections Officer

The Secretary-Treasurer advised that the election of School Trustees occurs every four years and are being organized in conjunction with the municipal and regional districts within the school district's boundaries. The Secretary-Treasurer is responsible for running this election and therefore advised that the Board pass the following resolution to appointment him as the Local Chief Election Officer for the School District.

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-040

**THAT** the Board of Education of School District No. 8 (Kootenay Lake) appoint Johan Glaudemans as Chief Election Officer for the School Trustee Election on October 15, 2022, and that Johan Glaudemans be granted authority to appoint poll clerks and/or a Deputy Chief Election Officer, should the need arise.

C. National Day of Mourning

The Secretary-Treasurer reminded that April 28, 2022 would be the National Day of Mourning and he presented the attached Memorandum.

D. 2022-2023 Draft Preliminary Budget



Past Interim Secretary-Treasurer reported that the District faces a deficit of \$ 1,420,290 and that the goal is to present a balanced budget to the Board by June 21, 2022.

The Chair thanked the Past Interim Secretary-Treasurer for presenting the budget several times at previous meetings and reminded the public to inform the board and staff if there were any items to be considered.

E. 2022-2023 Annual Five-Year Capital Plan Bylaw

The Secretary-Treasurer introduced the 2022-2023 Capital Bylaw, noting it is an annual bylaw required as part of the capital funding process with the Ministry of Education. The Director of Operations discussed the projects in more detail and updated on their progress.

The Board had various questions regarding increased prices and what to do if that would affect the projects, which the Director of Operations responded to and he described the process that would be taken.

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-041

**THAT** the Board of Education unanimously agrees to give the Capital Project Bylaw No. 2022/23-CPSD8-01 all three readings at this meeting of April 26, 2022.

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-042

**WHEREAS** in accordance with section 142 of the School Act, the Board of Education of School District No. 8 (Kootenay Lake) (hereinafter called the “Board”) has submitted a capital plan to the Minister of Education (hereinafter called the “Minister”) and the Minister has approved the capital plan or has approved a capital plan with modifications,

**NOW THEREFORE** in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital projects(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the project(s) and proceed diligently and use its best efforts to complete each project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

**NOW THEREFORE** the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 15, 2022, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 8 (Kootenay Lake) Capital Bylaw No. 2022/23- CPSP8-01.”

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-043

**READ A FIRST TIME** the 26th day of April 2022;

**READ A SECOND TIME** the 26th day of April 2022;

**READ A THIRD TIME, PASSED** the 26th day of April 2022.

*The motion passed unanimously.*

**F. Geothermal Project Proposal – Kootenay River Secondary School**

The Secretary-Treasurer introduced the attached proposal for a Geothermal Project at Kootenay River Secondary School and handed it over to Director of Operations who discussed details of the proposal.

The Chair proposed that the Board offer assistance of advocacy, which was well received by staff.

**G. RDCK Letter relative to Post-Wildfire Natural Hazards Risk Analysis Trozzo Fire**

A Trustee inquired how the information in the report about potential risks from damage because of the Trozzo forest fire would be utilized and how schools would be notified. The Superintendent noted that the report is being reviewed and is useful for district planning.

**12. Governance and Policy: Nil**

**13. Human Resources:**

**A. Human Resources Operational Report**

The Director of Human Resources presented the attached Human Resources Operational Report 2021-22.

The Chair expressed her gratitude to the Director of Human Resources and his Team for the report and for taking good care of SD8's employees. Furthermore, she acknowledged that it would be a difficult time for the HR Department.

**14. Trustee Reports**

**A. Trustees**

Trustee Walsh reported the attendance at PAC meetings, French Advisory Council and Budget Consultation meetings. Furthermore, she was judging student projects at the West Kootenay Science Fair and attended the celebration from the heart and opening circle for the upcoming years program, the Pro-D event, the BCSTA AGM in Vancouver and the Anti-Racism Advisory Council.

Trustee Coons shared that she attended the BCSTA AGM and the Anti-Racism Advisory Council.

Trustee Lang attended the BCSTA AGM, a meeting of the Kootenay Boundary Branch, several meetings with BCPSEA, meetings for bargaining preparation and Budget Consultation meetings.

B. Chair

The Chair noted that she attended the Anti-Racism Advisory Council, a meeting for framework for enhancement of student learning, Crawford & Redfish PAC and D-PAC meetings, a call to action seminar, the BCSTA AGM and the Pro-D keynote.

C. BCSTA

The Vice-Chair noted that the BCSTA AGM brought up lots to think about and she shared a personal letter of her experience.

D. BCPSEA

Trustee Coons noted that it's currently all about bargaining preparation across the Province.

E. RDCK – Nil

F. Other Committees – Nil

G. Student Trustees

Student Trustee Lamoureux from J.V. Humphries Secondary School provided an update, including:

- Open house for Elementary students' parents
- Weekly assembly with students taking on initiatives
- Student parliament is planning a springtime dance and a future leader program

Student Trustee Klassen from Kootenay River Secondary School provided an update, including:

- Performance class organized a talent show
- Junior girls' soccer team scored second in first tournament in year and senior girls did very well, too
- Student council anti-hate and anti-discrimination forum for student, parents and teachers

**15. Comments or Questions from the Public - Nil**

**16. Meeting Schedule and Reminders**

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for May 17, 2022.

**17. Adjournment of Meeting**

The Meeting adjourned at 6:22 PM.

[Redacted Signature]

Board Chair

[Redacted Signature]

Secretary-Treasurer