

**MEETING OF THE BOARD HELD IN PUBLIC  
MINUTES**

**HELD ON TUESDAY, MAY 24, 2022**

In person at the School Board Office and via video conference

**Board:**

L. Trenaman, Chair  
S. Nazaroff, Vice-Chair  
D. Lang *(via video conference)*  
S. Walsh  
B. Coons *(via video conference)*  
A. Gribbin *(via video conference)*  
B. Maslechko *(via video conference)*  
C. Beebe *(via video conference)*

**District Staff:**

T. Smillie, Superintendent  
J. Glaudemans, Secretary-Treasurer  
N. Howald, Director of Information Technology  
D. Holitzki, Director of Inclusive Education  
C. Singh, Director of Human Resources  
B. Eaton, Director of Innovative Learning  
C. Kerr, Director of Operations  
F. Maika, Manager of Public Engagement  
M. Choudhary, Manager of Finance  
H. Kerr, Executive Assistant  
S. Whale, Executive Assistant

**Student Trustees:**

Nil

**Partners:**

K. Wilson, KLTF *(via video conference)*  
R. Sherman, KLPVPA *(via video conference)*  
D. Adams, KLPVPA *(via video conference)*

**Guests:**

J. McMurray *(via video conference)*  
T. Harper *(via video conference)*

**Regrets:**

S. Chew

**1. Call to Order**

The meeting was called to order at 5:00 p.m.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

The Chair called for one minute of silence in honour of the Robb Elementary School shooting in Texas.

### 3. Changes to the Proposed Agenda

Additions:

Financial Report, 11E

Notice of Motion, 12F

### 4. Adoption of Agenda

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-044

**THAT** the Agenda for this May 24, 2022 meeting **BE ADOPTED**, as amended.

### 5. Receiving Presentations – Nil

### 6. Comments or Questions from the Public regarding items on this Agenda - Nil

### 7. Consent Package

### 8. Adoption of Minutes

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-045

**THAT** the minutes from the April 26, 2022 Meeting of the Board held in public **BE ADOPTED**.

### 9. Future and Action Item Tracking

A Trustee questioned item 18/19 -092. Should this tracking item be deferred, or is it considered completed?

The Superintendent shared on behalf of the Secretary-Treasurer that no further properties are for sale.

The Ymir land is currently in action.

It was noted that item 17/18-78 is now complete.

### 10. Education

#### A. International Education Memo

The Superintendent shared that the Kootenay Lake International Program contributes to our communities and the region by fostering social, cultural, and economic benefits. We hope that our International Students will choose to settle in this region after they graduate and further stimulate our economy and participate in our communities. District Principal, International Education sent regrets to attend the meeting.

#### B. Student Excursions Outside of Kootenay Lake Zone

The Superintendent shared that as per Administrative Procedure 440.1 – Extra and Co-Curricular Activities – trips approved by the Superintendent; outside the zone will be reported to the Board.

This excursion has been approved in principle at this time. There will be a second approval process once the Administrative Procedure has been updated. The trip outside the zone has been put forward by L.V. Rogers Secondary School. It is a trip to Belize from March 13 to 21, 2023.

C. Cultural Connection Camp and Legend Lake Tours

The Chair asked that this item be placed on the agenda. For the Board to spend money outside of its policy, it requires a motion from the Board of Education.

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-046

**THAT** Trustee's expenses, assigned from the Trustee's professional development account, to attend this camp **BE ADOPTED.**

**11. Operations and Finance**

The Secretary-Treasurer provided a presentation overview of the 2022-2023 Budget in the amount of \$71,383,736 which included:

- Budget development process and schedule
- Annual budget summary
- Operating Revenue
- Operating expenses composed of salaries and benefits, special purpose funds, and services and supplies.
- Capital expenses
- Budget bylaw
- Operating surplus, carry forwards, and remaining operating surplus.

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-047

- i. **THAT** the Board unanimously agrees to give the Annual Budget Bylaw 2022/2023 all three readings at this meeting of May 24, 2022.

The Chair stated that a letter will be written on behalf of the Board of Education and the District to the Ministry and Government in regard to our concerns of not being funded appropriately with respect to inflationary costs.

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-048

- ii. **THAT** the School District No. 8 (Kootenay Lake) Annual Budget Bylaw 2022-2023 **BE APPROVED** as read a first time;  
**THAT** the School District No. 8 (Kootenay Lake) Annual Budget Bylaw 2022-2023 **BE APPROVED** as read a second time;

**THAT** the School District No. 8 (Kootenay Lake) Annual Budget Bylaw 2022-2023 **BE ADOPTED** as read a third time.

B. 2022-2027 Five-Year Capital Plan Update

The Secretary-Treasurer provided an overview of the Five-Year Capital Plan memorandum.

The Director of Operations provided a summary of the 2022- 2027 5-Year Capital Plan which included:

- Annual Funding Grant (AFG) Operating Fund
- Annual Funding Grant (AFG) Capital Fund
- School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCP)
- Major Capital Projects
- The focus in the district will be more HVAC systems
- Moving forward Operations will work on projects in a phased approach while ensuring a contingency is being created within the budget.

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-049

**THAT** the 2022-2027 Five-Year Capital Plan Update **BE APPROVED**.

C. 2022-2023 School Fees

The motion will be brought forward at a future meeting.

D. 2021 PSO Climate Change Accountability Report

The Secretary-Treasurer provided an overview of the PSO Climate Change Accountability Report which included:

- An overview of work that took place over 2021/2022 at schools
- That the activities resulted in a withdrawal of a 2.604 TC02 equivalent valued at \$25 per ton which represents a total offset investment of \$65,500
- The report will be submitted to the Province and added to the SD8 website.

E. Monthly Financial Report

The Secretary-Treasurer responded to questions from trustees to clarify capital funds.

The Director of Operations shared that we have asked for an extension on Capital Projects funding from the Ministry.

## 12. Governance and Policy:

### A. Policies returned after field testing

The Superintendent introduced policies that have been out for field testing and shared that no further input was provided and recommends that they be approved.

- Policy 250: Tobacco and Electronic Smoking Devices
- Policy 260: Scent Free Environment
- Policy 311: Illegal Use of Drugs and/or Alcohol
- Policy 320: Student Attendance
- Policy 530: Public Interest Disclosure

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-051

**THAT** Policies 250, 260, 311, 320 and 530 **BE APPROVED**.

### B. Policy 330: Sexual Orientation Gender Identity

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-052

**THAT** the updated Policy 330: Sexual Orientation Gender Identity **BE APPROVED** for field testing.

### C. Policy 331: Anti-Racism and Cultural Safety

The Superintendent introduced the new policy, sharing that this is groundbreaking exceptionally progressive work put forward by the Board of Education in the area of Anti-Racism. This policy was student led, included development of materials and has reached most members of our school community. This was then put forward to an Anti-Racism council that involved all of our partner groups as well as community experts. This group developed this policy and was assisted by Dr. Katherine McGregor who is an expert in this area and assists other districts.

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-053

**THAT** the new Policy 331 Anti-Racism and Cultural Safety **BE APPROVED** for field testing.

### D. Policy 791: Naming / Re-Naming of Schools & Facilities

The Superintendent introduced this new policy which speaks to the naming and renaming of schools and facilities as outlined in the Naming Privilege Policy by the Government. The Board of Education is entitled to name or rename their facilities.

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-054

**THAT** the new Policy 791: Naming / Re-Naming of Schools & Facilities **BE RECOMMENDED** to the Board for field testing.

E. Review of Section 400 Policies

The Superintendent shared that the Board does a regular review of all policies. Section 400 of policies has been updated and it is recommended that the following policy be approved.

- Policy 410: School Choice and Catchment
- Policy 411: Schools and Programs of Choice
- Policy 412: Independent Homeschooler
- Policy 430: Fees, Deposits and Financial Hardship
- Policy 440: Extra-Curricular and Co-Curricular Activities
- Policy 450: Equitable and Inclusive Educational Services for Learners
- Policy 451: Physical Restraint and Seclusion of Students
- Policy 460: Language
- Policy 480: Parent Advisory Councils/District Parent Advisory Council
- Policy 490: School Closure

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-055

**THAT** the updated policies 411, 412, 430, 440, 451, 460, 480 and 490 **BE APPROVED** and;

**THAT** the updated and renamed Policy 450 and the updated Policy 410 **BE APPROVED** for field testing.

A Trustee provided a notice of motion as follows:

**THAT** the term average indemnity in Policy 131: Trustee Indemnity is to be changed to median indemnity to take effect at the end of the 2021/2022 school year.

The Superintendent will provide full analysis of what other districts are doing with respect to this proposal in order to make an informed decision.

#### 14. Trustee Reports

##### A. Trustees

Trustee Lang attended CUPE labour management meetings, a personnel review, participated in consultation for a principal, agenda setting, participated in budget webinars, pow wow teachings and received kit to make an orange shirt pin.

Trustee Walsh attended PAC meetings, the South Nelson PAC meetings in person, the virtual pow wow teachings, a staff retirement celebration and a JSAC meeting.

Trustee Maslechko extended gratitude to staff. Attended the South Nelson Remembrance Day program in memory of those that gave their lives to us.

##### B. Chair

Chair Trenaman attended the virtual pow wow activities, a retirement at ARES, Nelson maintenance retirement, PAC meetings, JSAC meeting and DPAC meeting.

##### C. BCSTA - Nil

##### D. BCPSEA - Nil

##### E. RDCK

The Chair attended a Recreation Commission 10 (Area E East) where grants were allocated for local recreation and after school programs.

##### F. Other Committees - Nil

##### G. Student Trustees - Nil

#### 15. Comments or Questions from the Public

Nil

#### 16. Meeting Schedule and Reminders

##### A. Board Meetings

The next Meeting of the Board held in the public is scheduled for June 21, 2022.

#### 17. Adjournment of Meeting

The meeting was adjourned at 6:49 pm.

  
Chair

  
Secretary-Treasurer