



**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE  
MINUTES**

**HELD ON JUNE 14, 2022**

In person at the School Board Office and via video conference

**BOARD:**

L. Trenaman, Board Chair  
S. Nazaroff, Board Vice-Chair  
S. Walsh, G&P Committee Chair  
D. Lang  
B. Coons (*via video conference*)

**DISTRICT STAFF:**

T. Smillie, Superintendent  
J. Glaudemans, Secretary-Treasurer  
C. Kerr, Director of Operations  
N. Howald, Director of Information Technology  
B. Eaton, Director of Instruction  
N. Lynn, Executive Assistant

**PARTNERS:**

R. Bens, CUPE (*via video conference*)  
M. Bennett, CUPE  
A. Early, CUPE  
N. Nazaroff, DP (*via video conference*)  
N. Nazaroff, DPAC (*via video conference*)  
J. Konken, KLPVP (*via video conference*)  
M. Doyle, KLPVP (*via video conference*)  
K. Walgren, KLTF (*via video conference*)

**GUESTS:**

Nil

**REGRETS:**

C. Beebe, Trustee  
S. Chew, Trustee  
A. Gribbin, Trustee  
B. Maslechko, Trustee  
C. Singh, Director of Human Resources  
D. Holitzki, Director of Inclusive Education

**1. Call to Order**

The meeting was called to order at 1:03 p.m.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Upcoming Changes to Board Policy**

The Committee Chair outlined that the purpose of the meeting is to review upcoming policy changes. A presentation was provided which included:

- Boards work with various experts to find best practices in approach to running effective Board meetings and being an effective Board.
- Policy 160: Policy Development, Policy 120: Board Meeting Procedures and Policy 121: Committee Structure have been reviewed for effectiveness and efficiency.
- Section 100 of policy are completed by the Board and approved without field testing.
- Changes to Board practice include:
  - Full written information packages are included with Board meeting agendas.
  - The Board received parliamentary training and use of Roberts Rules
- The Superintendent manages operational matters and the Board focuses on governance.

The Chair outlined the changes to each policy which included:

#### Policy 160: Policy Development

- A clear flowchart of workflow has been included in the policy.
- There will be a Policy Partner Advisory Committee instead of a Committee of the Whole, which will allow the Board to consider education partner contributions prior to adoption at Meetings of the Board Held in Public.
- A new Policy Review Committee consisting of the Superintendent, Secretary-Treasurer and three Trustees will develop and revise policies prior to being presented to Board. The Board will approve for field testing and the policies will be presented to the Policy Partner Advisory Committee.
- The goal of these changes is to streamline policy development and revision, allowing more focused discussion at the Policy Committee and Board meetings.

The Chair opened the meeting for question period.  
No questions came forward.

#### Policy 120: Board Meeting Procedures

- The name of Open Board meetings has been changed to Meeting of the Board Held in Public.
- Minor housekeeping changes were made such as terminology, order of meeting agenda items and revisions to the correspondence section of the agenda. Correspondence that impacts the public is placed in the public agenda package.

The Chair opened the meeting for question period.  
No questions came forward.

#### Policy 121: Committee Structure

- There will no longer be a Committee of the Whole in order to meet Board's Governance requirements.
- Committees of the Whole will now be called Partner Advisory Committees allowing equal voice to all education partners in the areas of policy, operations & finance and education.
- There will be no voting or resolutions in Partner Advisory Committee meetings.
- Partner Advisory Committees will each meet four times per year, and the meetings will take place prior to Board of Education meetings to provide information to the Board.

The Chair opened the meeting for question period.  
No questions came forward.

**4. Adjournment of Meeting**

The meeting was adjourned at 1:22 p.m.

  
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Committee Chair

  
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Secretary-Treasurer