

**POLICY PARTNER ADVISORY COMMITTEE
MEETING MINUTES
TUESDAY, JANUARY 10, 2023**

Board:

L. Trenaman, Chair
D. Lang, Vice-Chair (via video conference)
M. J. Blackmore
J. Bremner
S. Chew
K. Etheridge (via video conference)
S. Nazaroff
M. Shunter

District Staff:

T. Smillie, Superintendent
J. Glaudemans, Secretary-Treasurer
B. Eaton, District Director of Instruction – Innovative Learning
D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity
C. Kerr, Director of Operations (via video conference)
C. Singh, Director of Human Resources
S. Bruszkowski, Executive Assistant

Partners:

K. Centrone, CUPE
M. Doyle, KLPVPA (via video conference)
D. Kunzelman, KLTF (via video conference)
N. Nazaroff, DPAC (via video conference)

Regrets:

A. Gribbin

1. Call to Order

The meeting was called to order at 2:00 PM.

2. Acknowledgement of Aboriginal Territory

3. Changes to Proposed Agenda - Nil

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED:**

THAT the agenda for this January 10, 2023 meeting, **BE ADOPTED**, as circulated.

The motion carried unanimously.

5. Receiving Presentations - Nil

6. Opportunity for Comments by the Public regarding items on this Agenda – Nil

A member of the public suggested that the date of amendment should be adjusted to the date when a policy is approved by the Board.

A DPAC partner pointed out that there may be a redundancy between policy 620 and AP 620.

7. Correspondence - Nil

8. Adoption of Minutes

UPON a motion duly made and seconded it was **RESOLVED:**

THAT the minutes for the December 13, 2022, meeting of the Policy Partner Advisory Council, **BE ADOPTED**, as circulated.

The motion carried unanimously.

9. Unfinished Business - Nil

10. New Business

A. Policies

Section 600 Review: Finance and Business Operations

The Secretary-Treasurer outlined that all policies in section 600 were reviewed. Policies with minor changes do not require discussion.

The Secretary-Treasurer explained the proposed changes to policies 620 and 621:

- Policy 620: Budget Development, Monitoring and Reporting

A Trustee questioned whether paragraph three of Policy 620 should be removed. This will be reviewed by the Policy Review Committee after field testing.

The Chair suggested to replace the wording “the Board believes” in the first paragraph of policy 620.

- Policy 621: Accumulated Operating Surplus

The Secretary-Treasurer provided information in a response to a Trustees question on the targeted surplus. A surplus allows an organization to make independent decisions in unforeseen circumstances. The estimated 3-5% surplus is a BCASBO guideline that was provided to all school districts in the province and is referring to the operational part of the budget. An operational surplus gets carried over into the next year.

11. Comments or Questions from the Public - Nil

12. Policy Schedule

13. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for March 14, 2023.

14. Adjournment of Meeting

The meeting was adjourned at 2:25 PM.

[Redacted Signature]

Committee Chair

[Redacted Signature]

Secretary-Treasurer