

MEETING OF THE BOARD HELD IN PUBLIC
MINUTES
TUESDAY, MARCH 14, 2023

- Board:** L. Trenaman, Chair
D. Lang, Vice-Chair (*via video conference*)
M. J. Blackmore
J. Bremner (*via video conference*)
S. Chew (*via video conference*)
A. Gribbin
K. Etheridge
S. Nazaroff (*via video conference*)
M. Shunter
- District Staff:** T. Smillie, Superintendent
J. Glaudemans, Secretary-Treasurer
B. Eaton, Director of Instruction – Innovative Learning
D. Holitzki, Director of Instruction – Equity, Inclusion & Diversity
C. Kerr, Director of Operations
F. Maika, Manager of Public Engagement (*via video conference*)
T. Maloff, District Principal – Innovative Learning
N. Muzzio, Manager of Information Technology
R. Simpson, District Principal – Data Analytics, Homelinks & ELEV8 DESK
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant
- Student Trustees:** P. Gatto-Beebe, Kootenay River Secondary
S. Piller, Mount Sentinel
A. Thomson, L.V. Rogers
- Guests:** -
- Regrets:** -

1. Call to Order

The meeting was called to order at 5:01 PM.

2. Acknowledgement of Aboriginal Territory

3. Changes to the Proposed Agenda – Nil

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED:**

22/23-036

THAT the Agenda for this March 14, 2023 meeting **BE ADOPTED**, as circulated.

The motion carried unanimously.

5. Receiving Presentations – Nil

6. Comments or Questions from the Public regarding items on this Agenda – Nil

7. Consent Package

Trustees agreed on one Trustee’s suggestion to provide names in the minutes for item 14 Trustee Report.

8. Adoption of Minutes

UPON a motion duly made and seconded it was **RESOLVED:** 22/23-037
THAT the minutes from the February 14, 2023 Meeting of the Board held in public **BE**
ADOPTED, as circulated.

The motion carried unanimously.

9. Future and Action Item Tracking – Nil

10. Education

A. Numeracy Continuous Learning Report

Director Eaton and District Principal Maloff presented the Numeracy Continuous Learning Report and actions for 2023-2024. The main goal is to improve numeracy proficiency for all learners.

B. Mental Wellness Memo

Director Holitzki provided an overview of mental wellness initiatives as outlined in the memo. With the goal to support all students, the district focuses on prevention, mental wellbeing, and reduction of stigma.

C. Online Learning Memo

District Principal Simpson presented the online learning memo. School District 8 (Kootenay Lake) offers both the fully online ELEV8 – DESK program as well as the Homelinks program, which includes blended learning. The Ministry of Education and Child Care has restructured policies and guidelines. Both DESK and Homelinks are designated as Provincial Online Learning Schools starting July, 2023. School District 8 (Kootenay Lake) is one of 18 districts offering a provincial online learning school program. In the first year of becoming a provincial online learning school, it will be challenging to forecast the number of students that will enrolled, which means the district will have to be very responsive with staffing.

11. Operations and Finance

A. Enrolment Projections and Projected Revenues 2023-2024

Secretary-Treasurer Glaudemans provided a report on projected enrolments and revenues. On February 15 each year, enrolment projections are provided to the Ministry of Education and Child Care, which then releases funding allocations for next year by March 15.

B. Staffing Analysis Report

Secretary-Treasurer Glaudemans presented a report which compares staffing to other districts with comparable demographics. School District 8 (Kootenay Lake) has smaller classroom sizes, lower administrative costs, and a higher teacher-to-student ratio compared to other comparable districts.

C. Information Technology Annual Report

Manager of IT Muzzio presented the Information Technology annual report and highlighted priority projects around goals and technology implementation for next 3 years. The IT department is working towards technological device equity, cohesive and centralized structures, growth of technological understanding among staff and students, privacy and data security, as well as being

sustainable in terms of budget and environment. The presentation provided information on device-to-student ratios, devices in different grades and IT labs, as well as expected life spans for devices. The IT Action Plan 2023-2026 is aiming for equity, efficiency, maintaining and improving functionality, and meeting the needs of students and staff.

D. Trustee Remuneration

Secretary-Treasurer Glaudemans presented the memo on Trustee remuneration.

12. Governance and Policy

A. Policy Approval

Secretary-Treasurer Glaudemans outlined that Policy 620: Budget Development, Monitoring and Reporting was been posted for field testing. Edits were made to reflect feedback provided as to separate policy from procedures.

The Chair explained process of how drafts for policies 111-116 were developed.

UPON a motion duly made and seconded it was **RESOLVED:** 22/23-038

THAT Policies 111, 112, 113, 114, 115, 116, and 620 **BE APPROVED.**

The motion carried unanimously.

13. Human Resources – Nil

14. Trustee Reports

A. Trustees

Trustees reported on their work in the past month:

- Trustee Shunter attended the Student Symposium where he saw students taking charge.
- Trustee Etheridge attended the BCSTA virtual governance training on Feb 23. The online format allows (new) Trustees to get a better understanding on governance. Upcoming meetings are Mach 30 and April 13, and other Trustees are recommended to join.
- Vice-Chair Lang participated in an evaluation of a staff member, the Student Symposium, agenda setting, preparation of a working session, attended the BCSTA legislative committee meeting, and was pleased to report that all the motions brought forward by the Kootenay Boundary Branch are now on the agenda for the AGM (except the one that was withdrawn, because a similar motion was brought forward by another district).
- Trustee Bremner gave a shoutout to the Student Symposium and all the hard work and passion that organizers and speakers put into it.
- Trustee Blackmore attended the Strategic Plan public engagement sessions.

B. Chair

The Chair reported on the Strategic Plan public consultation meetings, District and School PAC meetings, policy review and agenda setting meetings as well as PVP pool interviews. The chair expressed her gratitude to the people involved doing all the work in the background.

C. BCSTA – nil

D. BCPSEA

Vice-Chari Lang reported from multiple BCPSEA meetings that were held over the past couple of weeks in Vancouver.

E. RDCK

A letter was sent to RDCK to inform them about the appointments of Trustees Chew, Nazaroff, and Trenaman as members of the 2023 Recreation Commission.

F. Other Committees

Trustee Gribbin reported from the French Partner Advisory Committee. French immersion is fairly new in Creston and over 30 students are now registered.

G. Student Trustees

- Student Trustee Piller from Mount Sentinel Secondary reported on the course selections that are currently occurring with WEG students joining them. After Spring Break, a new smartphone policy will be in place. She thanked the coaches and everyone involved this past basketball season before showing her appreciation for a great Student Symposium.
- Student Trustee Patton Beebe reported on a great KRSS theatre play and thanked Trustee Etheridge for attending and supporting the school. Course selections are going on. Multiple guest speakers came into the school and provided various lessons. Grads were a little anxious about the scholarships which were due the next day.
- LVR Student Trustee Thomson reported that the GIE Oaxaca program was departing for Mexico the following day. The basketball team was very successful this past season. Physics students traveled to Vancouver where they participated in the UBC Physics Olympics. The courtyard project is getting further traction and includes a lot of colour, social justice, and benches. This makes her and her fellow students look forward to next year.

15. Comments or Questions from the Public

Superintendent Smillie answered questions made by the public including questions regarding mental well-being of students, the student laptop lease, the student symposium, and why information is redacted in public agenda packages.

16. Meeting Schedule and Reminders

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for April 11, 2023.

17. Adjournment of Meeting

The meeting was adjourned at 6:54 PM.

[Redacted Signature]

Board Chair

[Redacted Signature]

Secretary/Treasurer