

**OPERATIONS & FINANCE PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, APRIL 11, 2023**

- Board:** K. Etheridge, Committee Chair
L. Trenaman, Chair
D. Lang, Vice-Chair
M. J. Blackmore
J. Bremner
S. Chew (*via video conference*)
A. Gribbin
S. Nazaroff
M. Shunter
- District Staff:** T. Smillie, Superintendent
J. Gludemans, Secretary-Treasurer
B. Eaton, District Director of Instruction – Innovative Learning
D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity
C. Kerr, Director of Operations
C. Singh, Director of Human Resources
R. Winter, Executive Assistant
- Partners:** C. Bailey – DPAC (*via video conference*)
M. Bennett – CUPE
J. Francis – KLPVPA (*via video conference*)
Jenn Kooznetsoff – KLPVPA
D. Kunzelman – KLTF (*via video conference*)
T. Rice – DPAC
- Regrets:** *Nil*

- 1. Call to Order**
The Meeting was called to order at 1:40 PM.
- 2. Acknowledgement of Aboriginal Territory**
- 3. Changes to Proposed Agenda – Nil**
- 4. Adoption of Agenda**
The agenda for this April 11, 2023, meeting was adopted as amended, as circulated.
- 5. Receiving Presentations - Nil**
- 6. Opportunity for Comments by the Public regarding items on this Agenda**
One partner made a query regarding items that are not included in the preliminary budget.
- 7. Correspondence - Nil**
- 8. Adoption of Minutes**
The minutes from the March 14, 2023, Operations & Finance Partner Advisory Committee Meeting were adopted as circulated.
- 9. Unfinished Business – Nil**
- 10. New Business – Secretary Treasurer**

A. Preliminary Draft Budget 2023-2024 Review

Superintendent Smillie presented the preliminary budget taking into consideration strategic priorities and considerations such as enrolment projections and staffing requirements. The budget features operating funds, special purpose funds and capital funds. A balanced budget is anticipated for next year. Secretary-Treasurer Gaudemans provided an explanation on revenues and grants and rates comparison from last year to this year as well as a breakdown of all expenses in the budget. School District 8 (Kootenay Lake) has relatively stable enrolment going forward and financial pressures have been considered for the 2023-24 school year. Resources will be focused on student learning.

11. Comments or Questions from the Public

Superintendent Smillie and Secretary-Treasurer Gaudemans addressed questions and comments.

12. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for May 09, 2023.

13. Adjournment of Meeting

The meeting was adjourned at 2:44 PM.

[Redacted Signature]

Committee Chair

[Redacted Signature]

Secretary-Treasurer