

OPERATIONS & FINANCE PARTNER ADVISORY COMMITTEE  
MINUTES  
TUESDAY, MAY 09, 2023

**Board:**

K. Etheridge, Committee Chair  
L. Trenaman, Chair  
D. Lang, Vice-Chair  
M. J. Blackmore  
J. Bremner (via video conference)  
S. Chew (via video conference)  
A. Gribbin  
S. Nazaroff  
M. Shunter

**District Staff:**

T. Smillie, Superintendent  
C. MacArthur, Interim Secretary-Treasurer  
B. Eaton, District Director of Instruction – Innovative Learning  
D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity  
C. Kerr, Director of Operations  
C. Singh, Director of Human Resources  
R. Winter, Executive Assistant

**Partners:**

D. Kunzelman – KLTF (via video conference)  
T. Rice – DPAC (via video conference)  
K. Walgren – KLTF (via video conference)

**Guests:**

Jeanette Hanlon, Consultant

**Regrets:**

*Nil*

**1. Call to Order**

The meeting was called to order at 1:33 PM.

**2. Acknowledgement of Aboriginal Territory**

**3. Changes to Proposed Agenda**

The agenda was adopted as circulated.

**4. Opportunity for Comments by the Public regarding items on this Agenda – Nil**

**5. Adoption of Minutes**

The minutes for the April 11, 2023 Operations and Finance Partner Advisory Committee were adopted as circulated.

**6. Unfinished Business – Nil**

**7. New Business**

A. 2023-2024 Annual Budget

The Superintendent welcomed new Interim Secretary-Treasurer Cathy MacArthur as well as Consultant Jeanette Hanlon and presented the 2023-2024 annual budget. Superintendent Smillie provided the general outline of the Strategic Plan and its alignment with the budget. The budget was to be presented at the Meeting of the Board Held in Public for approval later in the day. Consultant Hanlon presented further details in changes in revenues and expenses as well as background information on the 2023-2024 annual budget.

Superintendent Smillie responded to questions and comments from Trustees and partners related to climate action, enrolment for the Provincial Online Learning School, and measuring student learning.

**8. Comments or Questions from the Public – Nil**

**9. Meeting Schedule & Reminders**

The next meeting of the Committee is scheduled for September 12, 2023.

**10. Adjournment of Meeting**

The meeting was adjourned at 2:28 PM.

  
Committee Chair

  
Secretary-Treasurer