

**MEETING OF THE BOARD HELD IN PUBLIC AND INAUGURAL MEETING
AGENDA**

TUESDAY, NOVEMBER 14, 2023

5:00 PM – 7:00 PM

5:00 – 7:00 PM PST

6:00 – 8:00 PM MST

In person: School Board Office, 811 Stanley Street, Nelson BC
Via video conference: [Zoom](#) - Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

Note: The Secretary-Treasurer shall preside at this meeting until the Board Chair is elected during the meeting. Please refer to Section 1 of Policy 120 for process.

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Trustee Positions & Appointments

For the election of the Chair, Vice-Chair and Provincial Representatives, the process will be:

- *Call for Nominations 1st, 2nd, 3rd time;*
- *Confirmation of each Nominee that they accept their nomination;*
- *Nominees invited to provide brief statement; and*
- *Vote by secret ballot (if there is more than one nominee).*

A. Election of Board Chair

B. Election of Board Vice-Chair

C. Election of Education Partner Advisory Committee Chair

D. Election of Provincial Representative and Alternates

- BCSTA Provincial Councilor
- BCPSEA Representative
- BCSTA Provincial Councilor Alternate
- BCPSEA Representative Alternate

E. Destruction of Ballots (if there is a secret ballot vote held)

Proposed Resolution:

THAT the ballots for the selection of School District No. 8 (Kootenay Lake) 2023-2024 Board Chair, Vice-Chair and Provincial Representatives, **BE DESTROYED.**



4. Changes to the Proposed Agenda

5. Adoption of Agenda

Proposed Resolution:

THAT the Agenda for this November 14, 2023 meeting **BE ADOPTED**, as circulated.

6. Receiving Presentations – Nil

7. Comments or Questions from the Public regarding items on this Agenda

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

8. Consent Package (p. 4) App. 8

9. Adoption of Minutes (p. 13) App. 9

Proposed Resolution:

THAT the minutes from the October 10, 2023 Meeting of the Board held in public **BE ADOPTED**, as circulated.

10. Future and Action Item Tracking (p. 20) App. 10

11. Education – Reports from the Superintendent

- A. Prime Minister’s Award Presentation to Sean Marechal (p. 22) App. 11A
- B. Bravo Award – SD8 Recipient 2023 (p. 23) App. 11B
- C. Numeracy Continuous Learning Report (p. 24) App. 11C
- D. Winter Concert Schedule Memo (p. 25) App. 11D
- E. Inclusion and Diversity Education (p. 27) App. 11E

12. Operations and Finance – Nil

13. Governance and Policy – Nil

14. Human Resources

15. Other Items – Nil

16. Trustee Reports

- A. Trustees
- B. Chair
- C. BCSTA
- D. BCPSEA
- E. RDCK
- F. Other Committees
- G. Student Trustees



17. Comments or Questions from the Public

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

18. Meeting Schedule and Reminders

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for December 12, 2023.

19. Adjournment of Meeting



SCHOOL DISTRICT NO. 8 (KOOTENAY LAKE)
CONSENT PACKAGE – PUBLIC MEETING
NOVEMBER 14, 2023

ITEM

The following Consent items are routine items received for information.

- | | |
|---|-------|
| 1. Board Correspondence Package | p. 5 |
| 2. Superintendent's Report September 2023 | |
| 3. Monthly Financial Report – for period ended September 30, 2023 | p. 6 |
| 4. Transactions over 50k – for period ended September 30, 2023 | p. 10 |
| 5. List of Trustee Recusals | p. 12 |

SCHOOL DISTRICT NO. 8 (KOOTENAY LAKE)

BOARD CORRESPONDENCE PACKAGE

NOVEMBER 14, 2023

ITEM	DATE
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1. Nil

Monthly Financial Report

For the period ended September 30, 2023



COMMENTS

Operating Expenditure Report

- The budget information is based on the 2023-2024 Annual Budget approved by the Board on May 9, 2023.
- The last column shows whether the salaries expense is incurred based on the School calendar (10 months), or for the whole year (12 months), or a combination of both.
- The Operating Expenditure Report reflects two months of actual District operations and one month of School operations.
- The salaries and benefits are trending as expected based on the budgeted amounts and the applicable months.
- The services and supplies are also trending as expected based on the budgeted amounts and the timing of expenditures during the fiscal year.

Special Purpose Expenditure Report

- The budget information is based on the 2023-2024 Annual Budget approved by the Board on May 9, 2023.
- The Special Purpose Expenditure Report reflects two months of actual District operations and one month of School operations.
- The Annual Facilities Grant spending for the first three months was \$279,640. At the conclusion of the projects, some amounts will be capitalized to Tangible Capital Assets and transferred to the Capital Fund, reducing the expenditure reported in the Special Purpose Fund.
- Expenditures for the Student & Family Affordability Fund will be funded from 2022-2023 unspent amounts authorized for carryforward by the Ministry of Education and Child Care which total \$244,085.



OPERATING EXPENDITURE REPORT

	July to Sept 2023 Actuals	2023-2024 Annual Budget	\$ Available Budget	% Available Budget	Applicable Months
Salaries					
Principal & Vice-Principal Salaries	1,148,139	4,356,162	3,208,023	74%	12
Teacher Salaries	2,337,890	23,869,156	21,531,266	90%	10/12
Educational Assistants	404,537	3,271,177	2,866,640	88%	10/12
Support Staff	1,489,307	7,417,949	5,928,642	80%	10/12
Other Professional Salaries	682,686	2,584,129	1,901,443	74%	12
TOCs/Relief Salaries	335,148	3,347,730	3,012,582	90%	10
Total Salaries	6,397,707	44,846,303	38,448,596	86%	
Employee Benefits	1,563,403	11,135,793	9,572,390	86%	
Total Salaries and Benefits	7,961,110	55,982,096	48,020,986	86%	
Services & Supplies					
Services	572,731	2,184,518	1,611,787	74%	
Student Transportation	-	340,309	340,309	100%	
Professional Development & Travel	61,349	717,176	655,827	91%	
Rentals and Leases	11,068	34,441	23,373	68%	
Dues and Fees	38,665	89,682	51,017	57%	
Insurance	1,272	177,539	176,267	99%	
Supplies	569,362	3,403,049	2,833,687	83%	
Utilities	198,257	1,871,625	1,673,368	89%	
Total Services & Supplies	1,452,704	8,818,339	7,365,635	84%	
Total Operating Expense	9,413,814	64,800,435	55,386,621	85%	



SPECIAL PURPOSE FUND EXPENDITURE REPORT

	July to Sept 2023 Actuals	2023-2024 Annual Budget	\$ Available Budget	% Available Budget
Ministry of Education and Child Care Funds				
Annual Facilities Grant	279,640	279,640	-	0%
Classroom Enhancement Fund Overhead	22,665	226,647	203,982	90%
Classroom Enhancement Fund Staffing	859,742	8,597,418	7,737,676	90%
Classroom Remedies	1,921	-	(1,921)	0%
Community Link	7,334	723,464	716,130	99%
ECE Dual Credit program	-	140,340	140,340	100%
Feeding Futures	74,127	644,263	570,136	88%
First Nation Transportation	-	21,566	21,566	100%
Learning Improvement Fund	29,789	233,351	203,562	87%
Mental Health in Schools	6,570	55,000	48,430	88%
OLEP	10,657	82,879	72,222	87%
Ready Set Learn	585	39,200	38,615	99%
Seamless Day Kindergarten	5,669	55,400	49,731	90%
StrongStart	-	160,000	160,000	100%
Student & Family Affordability Fund	7,473	-	(7,473)	0%
Total MOECC Funds	1,306,172	11,259,168	9,952,996	88%
Other Provincial Special Purpose Funds				
ASSAI	-	62,500	62,500	100%
Health Promoting Schools	2,845	27,000	24,155	0%
Total MOECC Funds	2,845	89,500	86,655	97%
Other Special Purpose Funds				
School Scholarships and Bursaries	-	38,000	38,000	100%
School Generated Funds	112,049	1,250,000	1,137,951	91%
Donations	8,736	25,000	16,264	0%
Total MOECC Funds	120,785	1,313,000	1,192,215	91%
All Special Purpose Funds	1,429,802	12,661,668	11,231,866	89%



Monthly Transactions over 50K

For the period ended September 30, 2023

PAYMENTS OVER \$50K (CHEQUES AND EFT)
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Date	Vendor	Amount
6-Sep-23	Receiver General RP0002	\$55,213.17
6-Sep-23	Receiver General RP0001	\$591,462.58
6-Sep-23	Teachers' Pension Fund	\$102,602.12
6-Sep-23	Province of British Columbia	\$290,277.32
6-Sep-23	Pacific Blue Cross	\$107,576.52
13-Sep-23	Receiver General RP0002	\$67,733.36
20-Sep-23	BC Agriculture Classroom Foundation	\$65,058.00
20-Sep-23	Trainor Mechanical Contractors Ltd	\$287,924.96
27-Sep-23	Municipal Pension Fund	\$85,802.20
27-Sep-23	Receiver General RP0002	\$127,803.99
27-Sep-23	Pebt In Trust c/o Morneau Shepell	\$101,715.27



LIST OF TRUSTEE RECUSALS
2023-2024

Date of Meetings held in the absence of the public with one or more declared Conflicts of Interest
September 12, 2023
October 10, 2023

**MEETING OF THE BOARD HELD IN PUBLIC
MINUTES
TUESDAY, OCTOBER 10, 2023**

Board:

L. Trenaman, Chair
D. Lang, Vice-Chair
K. Etheridge
A. Gribbin
M. J. Blackmore
J. Bremner
S. Chew (via video conference)
S. Nazaroff
M. Shunter

District Staff:

T. Smillie, Superintendent
C. MacArthur, Interim Secretary-Treasurer
C. Christy, Teacher (via video conference)
B. Eaton, District Director of Instruction – Innovative Learning
D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity
C. Kerr, Director of Operations
T. Malloff, District Principal (via video conference)
S. Maloff, School Principal (via video conference)
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant

Student Trustees

R. Fisher, LVR
A. Thomson, LVR

Guests:

Nil

Regrets:

Nil

1. Call to Order

The meeting was called to order at 5:00 PM.

2. Acknowledgement of Aboriginal Territory

3. Changes to the Proposed Agenda – Nil

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED:**

23/24-006

THAT the Agenda for this October 10, 2023 meeting **BE ADOPTED**, as circulated.

The motion carried unanimously.

5. Receiving Presentations – Nil

6. Comments or Questions from the Public regarding items on this Agenda – Nil

A member from the public asked for a school bus stop to be reinstated. As the matter is of operational nature, the Superintendent will contact them within the next week.



7. Consent Package – Nil

8. Adoption of Minutes

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-007

THAT the minutes from the September 12, 2023 Meeting of the Board held in public **BE**

ADOPTED, as circulated.

The motion carried unanimously.

9. Future and Action Item Tracking – Nil

10. Education

A. Literacy Continuous Learning Report

District Principal Malloff presented the Literacy Continuous Learning Report. The 2022-2026 Literacy Action Plan is aligned to the Strategic Plan and incorporates strategic priorities such as lifelong learning, connected learners, or cultural and identity development.

School Principal Shellie Maloff from Mt. Sentinel Secondary School celebrated the work the district is doing. All schools are aligning their school learning plans to the Strategic Plan. With the Middle Years program, remarkable changes in their learners and academic success could be seen at Mt. Sentinel. Teacher Carly Christy presented the Mt. Sentinel Middle Years Program “Literacy Learning through Projects”.

Superintendent Smillie highlighted the coherence across the district as roadmap, Strategic Plan, school learning plans, and continuous learning plans are aligned throughout the district.

Trustees thanked staff for their presentation and celebrated the ways “Literacy Learning through Projects” activated critical thinking among students.

B. Remembrance Day Schedule Memo

Superintendent Smillie presented the Remembrance Day schedule as provided in the agenda package. The memo provides an overview of times for assemblies at each school. Trustees and communities will receive invites from schools in their area.

C. Inclusive Education Supports

District Director of Instruction – Equity, Inclusion & Diversity Holitzki provided information on Inclusive Education Supports for students. As an inclusive system, School District No. 8 (Kootenay Lake) provides equitable access to learning for all students. Students are supported according to their individual needs.

All educational staff supports students with special needs. The classroom teacher is the primary support and responsible for designing programs – for all students in their classes. The district provides professional development for teachers to enhance their toolkit for supporting all learners.

11. Operations and Finance – Reports from the Secretary-Treasurer

A. Final Enrolment and Budget Update

Secretary-Treasurer MacArthur provided enrolment numbers from the 1701 verification process as per September 29, 2023 snapshot date and outlined implications of those numbers on the



budget. With currently 4,777 student FTEs the district is looking at flat overall enrolment compared to the prior year but an increase above originally projected by 51 student FTEs.

B. 2023/24 Capital Plan

Since the Capital Plan was previously approved, the district was informed of additional funding opportunities as outlined in the memo to this agenda item. A series of proposed motions was provided to approve all the funding requests as well as approve a revised capital bylaw.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-008

THAT the Board of Education proceed to conclude three readings at this meeting for approval of:

- An additional 2023/24 request of \$195,000 for accessible playground equipment;
- An additional 2023/24 funding request of \$60,000 for bus purchases;
- An additional 2023/24 funding request of \$33,900 for Food Infrastructure Program (FIP);
- An additional 2023/24 funding request of \$322,900 for Minor Capital (SEP); and
- The District's Capital Plan Bylaw No 2023/24-CPSD8-02.

The motion carried unanimously.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-009

THAT the additional 2023/24 funding request of \$195,000 for accessible playground equipment be approved.

READ A FIRST TIME THE 10th DAY OF October 2023;

READ A SECOND TIME THE 10th DAY OF October 2023;

READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.

The motion carried unanimously.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-010

THAT the additional 2023/24 funding request of \$60,000 for bus purchases be approved.

READ A FIRST TIME THE 10th DAY OF October 2023;

READ A SECOND TIME THE 10th DAY OF October 2023;

READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.

The motion carried unanimously.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-011

THAT the additional 2023/24 funding request of \$33,900 for the Food Infrastructure Program be approved.

READ A FIRST TIME THE 10th DAY OF October 2023;

READ A SECOND TIME THE 10th DAY OF October 2023;

READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.

The motion carried unanimously.



UPON a motion duly made and seconded it was **RESOLVED:** 23/24-012

THAT the additional 2023/24 funding request of \$322,900 for the Minor Capital (SEP) be approved.

READ A FIRST TIME THE 10th DAY OF October 2023;

READ A SECOND TIME THE 10th DAY OF October 2023;

READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.

The motion carried unanimously.

Chair Trenaman passed the gavel to Vice Chair Lang who took over as Chair.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-013

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 08 (Kootenay Lake) (hereinafter called the “Board”) has submitted a capital plan to the Minister of Education (hereinafter called the “Minister”) and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated September 15, 2023, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District 08 (Kootenay Lake) Capital Plan Bylaw No. 2023/24-CPSD8-02.

READ A FIRST TIME THE 10th DAY OF October 2023;

READ A SECOND TIME THE 10th DAY OF October 2023;

READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.

The motion carried unanimously.



C. 2024/25 Capital Plan Submissions

Director of Operations Kerr and Secretary-Treasurer MacArthur presented the proposed 2024/25 Capital Plan submissions to the Ministry of Education and Child Care as provided in the agenda package.

In response to Trustees' questions, director Kerr explained that the funding provided would allow for 8 diesel buses. Once approved, the district can investigate electric options by either buying fewer buses or finding additional funding.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-014

THAT the Board of Education conclude three readings at this meeting for the approval of the submission of the Minor 2024/25 (BUS, CNCP, SEP) Capital Plan and the Minor 2024/25 (FIP) Capital Plan Submission Summaries.

The motion carried unanimously.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-015

THAT the Minor 2024/25 (BUS, CNCP, SEP) Capital Plan Submission Summary totalling \$3,145,386 be approved for submission to the Minister of Education and Child Care.

READ A FIRST TIME THE 10th DAY OF October 2023;

READ A SECOND TIME THE 10th DAY OF October 2023;

READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.

The motion carried unanimously.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-016

THAT the Minor 2024/25 (FIP) Capital Plan Submission Summary totalling \$137,900 be approved for submission to the Minister of Education and Child Care.

READ A FIRST TIME THE 10th DAY OF October 2023;

READ A SECOND TIME THE 10th DAY OF October 2023;

READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.

The motion carried unanimously.

12. Governance and Policy

A. Approve Policy 113: Board Evaluation and Monitoring

Superintendent Smillie presented proposed changes to Policy 113 as developed by the Policy Review Committee. A section was added to make the Trustee learning plan of the Board accessible to the public.

UPON a motion duly made and seconded it was **RESOLVED:** 23/24-017

THAT Policy 113 **BE APPROVED**.

The motion carried unanimously.

B. Rescind policies 320, 340, 412, 440, and 451



- Policy 320: Student Attendance
- Policy 340: Communication
- Policy 412: Independent Homeschooler
- Policy 440: Extra-Curricular and Co-Curricular Activities
- Policy 451: Physical Restraint and Seclusion in School Settings

Superintendent Smillie explained that after reviewing these policies, the Policy Review Committee found them to be of operational nature and, therefore, these should be rescinded.

UPON a motion duly made and seconded it was **RESOLVED:**

23/24-018

THAT Policies 320, 340, 412, 440, and 451 **BE RESCINDED.**

The motion carried unanimously.

13. Human Resources – Nil

14. Other Items – Nil

15. Trustee Reports

A. Trustees

- Trustee Gribbin introduced Jared Basil from Lower Kootenay Band (LKB) who attended the meeting in person.
- Trustee Bremner attended the DPAC meeting and was thrilled about the enthusiasm she experienced.
- Trustee Nazaroff expressed her excitement for the music programs that are back and gave a shoutout to teachers in the district who go above and beyond.
- Trustee Blackmore attended the walk for Truth and Reconciliation with LKB.
- Trustee Chew highlighted the Kootenay Boundary Branch (KBB) meeting in Grand Forks where Trustees learned in interactions with students about their curriculum around technological competency.
- Vice Chair Lang attended BCPSEA meetings, the KBB meeting in Grand Forks, and participated in Truth and Reconciliation activities at JV Humphries.

B. Chair

Superintendent Smillie celebrated that teacher Sean Marechal was awarded the Prime Minister's Award for Teaching Excellence for his commitment to the Valhalla Wilderness Program at W.E. Graham School.

Chair Trenaman attended the BCSTA bylaw committee and Truth and Reconciliation Day assembly at Crawford Bay Elementary and Secondary School and applauded the work of staff and students. She gave a shoutout to Vice Chair Lang for chairing the KBB meeting. Chair Trenaman highlighted World Teacher Day and thanked teachers in district – they are world class!

After having served the district in her role as Board Chair for nine years, she will pass on that role after the annual election of a new chair next month as her commitment in 2022-2023. Chair Trenaman thanked her colleagues for the success of governance initiatives over the last years in School District No. 8 (Kootenay Lake).



C. BCSTA

Trustee Chew reminded everyone that Provincial Council is coming up. Proposed motions were shared in the bulletin. Email feedback can be provided to Trustee Chew.

D. BCPSEA

Trustee Nazaroff shared that the BCPSEA Symposium is coming up in November.

E. RDCK – Nil

F. Other Committees – Nil

G. Student Trustees

- Student Trustee Fisher from LV Rogers reported from National Day of Truth and reconciliation activities at their school. Rugby season has started. A fundraiser collected over \$2,000.

16. Comments or Questions from the Public

Responding to a member from the public, Superintendent Smillie confirmed that School District No. 8 (Kootenay Lake) does collaborate with local agencies to provide support for learners with unique needs.

Jared Basil introduced himself in his role as Co-Chair of the LKB education committee. He thanked the Board for their efforts in Truth and Reconciliation. As Co-Chair of the LKB education committee, his work is focused on providing students an extra layer of support to set them up for success in their transition, graduation, and to create opportunities for future generations. He expressed his hope for opportunities to engage and build healthy relationships to School District No. 8 (Kootenay Lake) through solid points of contact and communication channels.

Regarding Truth and Reconciliation, Jared's focus is on positive aspects, on common goals, communication, and student success. The LKB education committee will host a dinner to initiate a communication process. An invitation will be sent to the Superintendent and the Board.

Trustees thanked Jared for attending the meeting of the Board held in public. Chair and Vice Chair expressed their excitement to work together with LKB on the common goal of providing opportunities and success to all students.

17. Meeting Schedule and Reminders

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for November 14, 2023.

18. Adjournment of Meeting

The meeting was adjourned at 7.17 PM.

Board Chair

Secretary-Treasurer



Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
Resolutions in Progress						
February 26, 2019	18/19-092	Properties Sell or Defer	<p>WHEREAS there are nine Board owned properties under consideration for sale in the existing 2016-2026 Facilities Plan, which the Board has previously resolved to sell;</p> <p>WHEREAS the Board is currently in the process creating a new facilities plan (the "2019-2029 Facilities Plan"), for which it is currently consulting with stakeholders and has contracted Baragar Systems to provide long-range enrolment projections and demographic analysis;</p> <p>Moved by Trustee Lang , seconded by Trustee Chew:</p> <p>NOW THEREFORE BE IT RESOLVED</p> <p>THAT in line with past Board resolutions, the following property interests be sold forthwith:</p> <ol style="list-style-type: none"> 1. Former Crawford Bay maintenance yard; 2. Retallack land; 3. Former Yahk Elementary, and; 4. Ymir Land; <p>THAT the sale of the following property interests be deferred until the Board adopts the new 2019-2029 Facilities Plan:</p> <ol style="list-style-type: none"> 1. Former Al Collinson Elementary; 2. Former Gordon Sargent Elementary; 3. Kin Park in Creston, and; 4. Salmo tennis court & pool land 	Secretary-Treasurer	<p>As of April 2023, the following properties have not sold:</p> <ul style="list-style-type: none"> - Former Crawford Bay maintenance yard; - Retallack II; - Ymir Land - Salmo Tennis Court & Pool Land 	In Progress
Standing Resolutions						
Resolutions for Repeal or Replacement						
Completed Resolutions						
October 10, 2023	23/24-018	Rescind Policies 320, 340, 412, 440, 451	THAT Policies 320, 340, 412, 440, and 451 BE RESCINDED.			Complete
October 10, 2023	23/24-017	Approve Policy 113	THAT Policy 113 BE APPROVED.			Complete
October 10, 2023	23/24-016	Submit 2024/25 Minor Capital Plan (FIP)	<p>THAT the Minor 2024/25 (FIP) Capital Plan Submission Summary totalling \$137,900 be approved for submission to the Minister of Education and Child Care.</p> <p>READ A FIRST TIME THE 10th DAY OF October 2023;</p> <p>READ A SECOND TIME THE 10th DAY OF October 2023;</p> <p>READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.</p>			Complete
October 10, 2023	23/24-015	Submit 2024/25 Minor Capital Plan (BUS, CNCP, SEP)	<p>THAT the Minor 2024/25 (BUS, CNCP, SEP) Capital Plan Submission Summary totalling \$3,145,386 be approved for submission to the Minister of Education and Child Care.</p> <p>READ A FIRST TIME THE 10th DAY OF October 2023;</p> <p>READ A SECOND TIME THE 10th DAY OF October 2023;</p> <p>READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.</p>			Complete
October 10, 2023	23/24-014	Reading of Minor Capital Plan Submissions	THAT the Board of Education conclude three readings at this meeting for the approval of the submission of the Minor 2024/25 (BUS, CNCP, SEP) Capital Plan and the Minor 2024/25 (FIP) Capital Plan Submission Summaries.			Complete

FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
October 10, 2023	23/24-013	Approve Minor Amended Capital Bylaw	<p>WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 08 (Kootenay Lake) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,</p> <p>NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:</p> <p>(a)Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;</p> <p>(b)Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;</p> <p>(c)Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,</p> <p>(d)Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.</p> <p>NOW THEREFORE the Board enacts as follows:</p> <p>1.The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated September 15, 2023, is hereby adopted.</p> <p>2.This Capital Bylaw may be cited as School District 08 (Kootenay Lake) Capital Plan Bylaw No. 2023/24-CPSD8-02.</p> <p>READ A FIRST TIME THE 10th DAY OF October 2023; READ A SECOND TIME THE 10th DAY OF October 2023; READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.</p>			Complete
October 10, 2023	23/24-012	Approve Minor Capital Funding Request (SEP)	<p>THAT the additional 2023/24 funding request of \$322,900 for the Minor Capital (SEP) be approved.</p> <p>READ A FIRST TIME THE 10th DAY OF October 2023; READ A SECOND TIME THE 10th DAY OF October 2023; READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.</p>			Complete
October 10, 2023	23/24-011	Approve Minor Capital Funding Request (FIP)	<p>THAT the additional 2023/24 funding request of \$33,900 for the Food Infrastructure Program be approved.</p> <p>READ A FIRST TIME THE 10th DAY OF October 2023; READ A SECOND TIME THE 10th DAY OF October 2023; READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.</p>			Complete
October 10, 2023	23/24-010	Approve Minor Capital Funding Request (BUS)	<p>THAT the additional 2023/24 funding request of \$60,000 for bus purchases be approved.</p> <p>READ A FIRST TIME THE 10th DAY OF October 2023; READ A SECOND TIME THE 10th DAY OF October 2023; READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.</p>			Complete
October 10, 2023	23/24-009	Approve Minor Capital Funding Request (AP)	<p>THAT the additional 2023/24 funding request of \$195,000 for accessible playground equipment be approved.</p> <p>READ A FIRST TIME THE 10th DAY OF October 2023; READ A SECOND TIME THE 10th DAY OF October 2023; READ A THIRD TIME, PASSED THE 10th DAY OF October 2023.</p>			Complete
October 10, 2023	23/24-008	Reading of Funding Requests and Amended Capital Bylaw	<p>THAT the Board of Education proceed to conclude three readings at this meeting for approval of:</p> <ul style="list-style-type: none"> •An additional 2023/24 request of \$195,000 for accessible playground equipment; •An additional 2023/24 funding request of \$60,000 for bus purchases; •An additional 2023/24 funding request of \$33,900 for Food Infrastructure Program (FIP); •An additional 2023/24 funding request of \$322,900 for Minor Capital (SEP); and •The District's Capital Plan Bylaw No 2023/24-CPSD8-02. <p>The motion carried unanimously.</p>			Complete
October 10, 2023	23/24-007	Adoption of Minutes	<p>THAT the minutes from the September 12, 2023 Meeting of the Board held in public BE ADOPTED, as circulated.</p>			Complete
October 10, 2023	23/24-006	Adoption of Agenda	<p>THAT the Agenda for this October 10, 2023 meeting BE ADOPTED, as circulated.</p>			Complete



FROM: Trish Smillie, Superintendent
DATE: November 14, 2023
SUBJECT: Prime Minister's Award to Sean Marechal

For Information

School District No. 8 (Kootenay Lake) Teacher Sean Marechal has received the [Prime Minister's Award for Teaching Excellence](#). Marechal teaches Grade 9 and 10 students in the [Valhalla Wilderness Program](#) at W.E. Graham School in the Village of Slocan.

Marechal has run the Valhalla Wilderness Program for the last 25 of the 27 years it has operated in the Slocan Valley. The program offers students the opportunity to explore the area they live in and build their technical skills in hiking, biking, skiing, and canoeing while following the provincial curriculum for their grades. Students spend approximately 60 per cent of school time in classrooms and 40 per cent in the field.

Marechal plans and participates in the physical challenges of adventure activities, helping students learn everything from meal planning and preparation to wilderness first-aid and avalanche awareness in an outdoor environment. Students gain leadership and group skills as they work together, problem solve, and communicate effectively to safely confront physical challenges and potentially adverse conditions, as well as contribute to the local community through Christmas food hampers and other local initiatives.

The [Prime Minister's Awards for Teaching Excellence](#) have recognized exceptional elementary and secondary school teachers in all disciplines since 1994, with over 1,700 teachers honoured to date. Teaching Excellence Awards recipients are honoured for their remarkable achievements in education.



FROM: Trish Smillie, Superintendent
DATE: November 14, 2023
SUBJECT: BRAVO! Award

For Information

School District No.8 (Kootenay Lake) has won an Award of Distinction 2023 BRAVO! Award from the [Canadian Association of Communicators in Education \(CACE\)](#) for its [2024-2029 Strategic Plan Engagement](#).

The award recognizes excellence in school board communications across Canada and honours exemplary work in public relations, communications, marketing and engagement through the BRAVO! Awards Program each year.

SD8 has been recognized for its work engaging with school communities including students, families, staff and educational partners including Indigenous partners to develop its five-year strategic plan. Between January and April, 2023, the district engaged with close to 1000 people online and hundreds in person during meetings and in community sessions held in the Slocan Valley, Kaslo, Crawford Bay, Creston, Salmo and Nelson. Participants submitted 1882 ideas for the strategic plan that led to five strategic priorities: lifelong learners, connected learners, a caring and inclusive learning culture, cultural and identity development, and career development.

Under the Communications Project category, the Award of Distinction is highly competitive and the highest recognition for education communications and engagement programs and campaigns in Canada.



FROM: Trish Smillie, Superintendent
DATE: November 14, 2023
SUBJECT: Numeracy Continuous Learning Report 2023 - 2024

For Information

Introduction

This memorandum provides outlines the [Numeracy Continuous Learning Report](#) for the 2023-2024 school year.

Information

Linking student achievement to literacy, numeracy, inclusion, and Indigenization supports the Ministry of Education's mandate to create "Educated Citizens" and aligns with the SD8 Kootenay Lake Strategic Plan.

The [Numeracy Continuous Learning Report 2023-2024](#) outlines how our SD8 learners are doing in numeracy and provides a description of the supports, resources, and goals that comprise our commitment to improving numeracy success for all learners.



FROM: Trish Smillie, Superintendent
DATE: November 14, 2023
SUBJECT: Winter Celebrations

For Information

Introduction

This memorandum outlines that 2023 Winter Celebrations at schools.

Information

Winter Celebrations may be held by schools as a tradition to celebrate the end of the year. Local trustees will be invited to attend their school's celebration and will be contacted directly by school leaders once final arrangements have been confirmed.

The Winter Celebration schedule for 2023-2024 is tentatively scheduled and may change prior to the date:

School Name:	Date of Concert/Event:	Time:	Location:
Creston Valley Family of Schools			
ARES	Dec 13 Primary Dec 16 Intermediate	6:00 pm	ARES Gym
CLES	Dec 11	6:00 pm	CLES Gym
EES	Dec 14	1:00 pm 6:30 pm	EES Gym
KRSS	Dec 1, 2, 3	7pm, 7pm, 2pm	KRSS auditorium
Wildflower Creston	Dec 8	TBD	Classroom
Nelson Family of Schools			
BES	Dec 14	1:00 pm	BES Gym
HES	Dec 13	10:00 am 1:00 pm	HES Gym
LVR	Band - December 7 or 13 at LVR; Drama - Nov. 7/8 at Regional Drama Festival at Capitol; Dance - January Performance, location TBD	TBD	TBD
RES	Dec 13	10:30 am 11:15 am	RED Gym
RoES	Dec 12	1:00 pm 6:00 pm	RoES Gym



SNES	Dec 5 or 7	1:00 pm	SNES Gym
TMS	Dec 13	5:30 PM	TMS Gym
Wildflower Nelson	Dec 4-7	1:30pm until 3:00 and evening for middle school students.	WF SCHOOL
Slocan Valley Family of Schools			
BKES	Dec 12	9 am and 1 pm	
MSSS	Nov. 7, 8 Drama Festival	TBD	
WEGS	Dec 13	6 pm	WEGS Gym
WES	Thursday, Dec. 14th with Friday Dec. 8th as alternate	12:50 pm	WES Gym
Salmo Family of Schools			
SES	Dec 13	6 pm	SES Gym / Hallways
SSS	Do not have a Winter Concert - no music or drama program this semester	--	--
Crawford Bay Family of Schools			
CBESS	Dec 14	5:30 pm	Performance Space
Kaslo Family of Schools			
Jewett	Dec 14	TBD daytime	JES classroom
JVH	Dec 14	TBD daytime	Classrooms/Lighthouse



FROM: Trish Smillie, Superintendent
DATE: November 14, 2023
SUBJECT: Inclusion and Diversity Education

For Information

Introduction

This memorandum provides an overview of Human Rights information and inclusion and diversity education in School District No. 8 (Kootenay Lake) (SD8).

Background

School districts are required to adhere to human rights legislation as outlined in the [Canadian Human Rights Act](#), the [Canadian Charter of Rights and Freedoms](#), and the [BC Human Rights Code](#). Public sector employees are required to follow all three pieces of human rights legislation; this requirement includes all school district employees. Equality rights are at the core of these pieces of human rights legislation. They are intended to ensure that everyone is treated with the same respect, dignity and consideration (i.e. without discrimination), regardless of personal characteristics such as race, national or ethnic origin, colour, religion, sex, age, or mental or physical disability, sexual orientation, gender, residency, marital status or citizenship.

Human rights legislation helps to foster a society in which there are no impediments to full and free participation in the economic, social, political and cultural life of each person in Canadian society. As well, human rights legislation promotes a climate of understanding and mutual respect where all citizens are equal in dignity and rights, prevents discrimination prohibited by the legislation, and identifies and eliminates persistent patterns of inequality associated with prohibited discrimination.

Districts and schools are legally obligated to keep all children and youth safe and create safe spaces for students. Every adult in the K-12 system carries the responsibility to proactively create safe, caring, and inclusive learning environments for all students and support experiences of safety, dignity, and respect. It is also important that every adult in the K-12 system feels that their own safety and well-being is supported at school or workplace.

The Ministry of Education and Child Care is responsible for the creation of BC curriculum. Inclusion and diversity education is a lens which is embedded throughout the K-12 curriculum and school activities and outlined in the Ministry of Education and Child Care's [Diversity policy](#). [BC's K-12 curriculum](#) includes a focus on valuing diversity and respecting differences, as well as human rights and responses to discrimination. Teachers, schools, and school districts may explore the BC Human Rights Code within those themes including, but not necessarily limited to, sexual orientation and gender identity. This means that in all curricular areas, students and teachers explore the topics of human rights what it means to value diversity and respect differences, and how to respond to discrimination on the basis of all diverse identities, including sexual orientation and gender identity.



Teachers may include discussions around the [BC Human Rights Code](#), sexual orientation and gender identity with students. Topics related to gender and sexual identity are included in the curriculum for knowledge, as well as to help students understand and respect diversity. Teachers have been teaching this curriculum for years. However, there is a legitimate need for increasing awareness of inclusion and diversity, and for the curriculum and school environments to be as safe and inclusive as possible for students, staff, and families of all sexual orientations and gender identities.

There are many resources that support educators in addressing human rights, inclusion, and diversity. These resources help schools create safe, caring and inclusive learning environments for all students regardless of their race, culture, religion, sexual orientation or gender identity and expression. Moreover, the presence of inclusion and diversity-specific anti-bullying policies improves the school climate for 2SLGBTQ+, heterosexual and cisgender students, increasing inclusion and diversity, improving physical and mental health, and reducing discrimination for all students.

Everyone has a sexual orientation and gender identity. The Ministry of Education and Child Care outlines its expectations with regard to supporting gender identity and expression in school districts in its [Sexual Orientation Gender Identity \(SOGI\)](#) information through the [erase \(expect respect & a safe education\) website](#).

Information

Written in September 2022, the [Minister \[of Education and Child Care\]'s and K-12 Education Partners statement on support for SOGI](#) identifies that each child expresses themselves in their own unique way and that no student should be excluded or bullied because of their sexual orientation, gender identity or gender expression. The statement commits the Minister and K-12 education partners to ensure every school is a place where all students are welcomed, included and respected in a safe learning environment, while being fully and completely themselves.

In 2016, the BC Human Rights Code was amended to ensure that gender identity and expression are protected under the code. BC school districts, independent schools and First Nations schools are required to have inclusive and diverse codes of conduct and policies in place. All BC school districts are participants in the [B.C. SOGI Educator Network](#). Provincially, a collaboration amongst K-12 education partners and the [ARC Foundation](#) has created the Provincial K-12 SOGI Collaborative, officially committing to creating learning environments that are safe, respectful and welcoming for all BC students.

B.C.'s curriculum includes a focus on valuing diversity and respecting differences, and the topics of human rights and responses to discrimination. Teachers, schools and school districts may explore the BC Human Rights Code within those themes including, but not necessarily limited to, sexual orientation and gender identity.

Topics related to gender and self-identity are included in the curriculum for knowledge, as well as to help students understand and respect diversity, as with the previous curriculum. Sexual and reproductive health is specifically covered within the [Physical and Health Education curriculum](#). There is an Alternative Delivery procedure that enables students and their parents/guardians to



consult with their school and choose means other than regular classroom instruction to address the learning standards in this area.

In SD8, [Administrative Procedure 1101 Sexual Orientation / Gender Identity \(SOGI\)](#) outlines the procedures that school district staff must follow in order to provide a safe, positive, and inclusive learning and working environment for all students and employees regardless of their sexual orientation or gender identity.

School district staff:

- Ensure full inclusion of all students and employees in all aspects of school life regardless of their sexual orientation or gender identity, including the right for students to participate in all activities;
- Define appropriate terms, behaviours, and actions to prevent discrimination, harassment, and exclusion through greater awareness of, and responsiveness to, their harmful effects;
- Ensure that complaints about discrimination based on protected human rights are taken seriously and dealt with effectively and in a timely fashion through consistently applied policy and administrative procedures; and
- Raise awareness and improve understanding of the lives of individuals who are discriminated against, harassed, excluded, or feel unsafe based on their sexual orientation or gender identity.

A great deal of misinformation and disinformation about teaching and topics related to gender and sexuality is circulating in our communities at present, much of that on social media channels. Each parent with a concern is asked to find out exactly what their child is being taught and what discussions are happening in classrooms. They are encouraged to discuss with their child's classroom teacher and to continue to pay close attention to school and teacher communication with families. Families that would like more specific information about student learning, classroom processes or any other topic related to their child's education, can reach out directly to their child's teacher.

Teachers inform families of upcoming classroom topics and highlight those that may be of particular interest to parents and caregivers. It is neither practical nor possible to notify each parent or family member of each instance in which a student asks about something related to gender, pride, sexuality, or pronouns in the classroom. These discussions may happen spontaneously among students, or topics may arise as part of another lesson plan. Our district [Administrative Procedure 2004 for Alternate Delivery of Curriculum](#) helps parents to work with schools for alternate methods of delivery for sensitive issues. Learning Resources always follow [BC Ministry of Education and Child Care guidelines](#). Learning resources are vetted and those used are part of the [Focused Education](#) resources.

The values of inclusivity, diversity and basic human rights are woven through B.C. schools to make sure every child feels welcome to our school, ready to learn, and knows how to make sure other students feel welcome as well. Here are some additional resources that address these values: [Elementary Supporting Student Health Guide](#) and [B.C. SOGI-123 website](#).

Like all school districts in B.C. and across Canada, School District 8 Kootenay Lake is required to follow provincial and federal legislation that relates to the curriculum.



Conclusion

Students are entitled to learning environments free of discrimination so they can thrive and succeed in their school years and beyond. SD8 adheres to Canadian and British Columbian human rights legislation through creating and protecting inclusive and caring learning communities that recognize, celebrate, and support the diversity of all students and staff.

