



11.1 Continuing Custody Orders

CONTINUING CUSTODY ORDERS (“CCOs”) FOR STUDENTS UNDER A CYIC (CHILD YOUTH IN CARE) AGREEMENT OR YAG (YOUTH AGREEMENT)

Please note, there are many different types of parental/guardianship agreements. It is important to always obtain a copy of the legal document and specifically note who the legal guardian is, ensuring this information is up to date in MYEDBC. In the following guiding document, we are specifically referring to children/youth who are under Continuing Custody Orders (CCOs). The Social Worker is their guardian and therefore responsible for all parental decisions and for signing all documents requiring a parent’s signature.

The progress of students in School District No. 8 - Kootenay Lake who are under Continuing Custody Orders is monitored in each school and by the Mental Health Teacher Coordinator.

At the beginning of each school year, the Inclusive Education Services department at the School Board Office will prepare a master list of CCO students by gathering data from the following delegated agencies: MCFD and Ktunaxa Kinbasket. Schools will then be provided with a copy of their CCO student master list for two purposes:

1. For secretaries to cross-reference with their MYEDBC list of CYIC/YAG Students (see MYED procedure). This double check will ensure student custody is accurately entered into MYED and will prevent students from being missed either on the school list or on the SBO master list; and
2. For Principals and Inclusion Support Teachers to be aware of which students are under Continuing Custody Orders so that CCO Data Collection can be processed and filed with the SBO (see process below).

In most elementary schools, the IST is the point person and in the secondary schools it may be the Counsellor or the Inclusion Support Teacher. Each fall, the IST meets with the social worker, the caregiver(s) and the student if appropriate, to develop a Care Plan (unless the student is on an Inclusive Education Plan which takes the place of the Care Plan). The Case Manager may also decide to do the Asset Checklist with secondary age students.

CCO Data Collection:

Twice a year, at the end of the first semester/term and at the end of the school year, a CCO Package for each CCO student must be sent to the School Board Office for filing with the Director of Instruction - Inclusive Education. Follow these reporting guidelines:

- 1st Reporting Period: submit the Care Plan (or IEP if the student has an IEP), Data Collection Sheet, and report cards to date.
- Final Reporting Period: submit the Data Collection Sheet and year-end report card.

For further information, please read:



Joint Educational Planning and Support for Children and Youth in Care: Cross-Ministry Guidelines

<https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/inclusive/planning-and-support-for-children-youth-in-care.pdf>