

**OPERATIONS & FINANCE PARTNER ADVISORY COMMITTEE  
AGENDA  
TUESDAY, FEBRUARY 13, 2024**

<b><u>Board:</u></b>	D. Lang, Chair <i>(via video conference)</i> J. Bremner, Vice Chair M. J. Blackmore <i>(via video conference)</i> S. Chew <i>(via video conference)</i> K. Etheridge, Committee Chair <i>(via video conference)</i> A. Gribbin M. Shunter L. Trenaman, Chair
<b><u>District Staff:</u></b>	T. Smillie, Superintendent C. MacArthur, Secretary-Treasurer B. Eaton, District Director of Instruction – Innovative Learning J. Francis, Principal and KLPVP Partner <i>(via video conference)</i> C. Kerr, Director of Operations C. Singh, Director of Human Resources S. Bruszkowski, Executive Assistant
<b><u>Partners:</u></b>	N. Nazaroff, DPAC <i>(via video conference)</i> Don Courson, Metis Partner Ajla Morrow, DPAC
<b><u>Guests:</u></b>	Nil
<b><u>Regrets:</u></b>	D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity S. Nazaroff, Trustee

**1. Call to Order**

The meeting was called to order at 3:01 pm, followed by a round of introductions.

**2. Acknowledgement of Aboriginal Territory**

**3. Changes to Proposed Agenda – Nil**

**4. Adoption of Agenda**

**5. Receiving Presentations – Nil**

**6. Opportunity for Comments by the Public regarding items on this Agenda – Nil**

**7. Correspondence – Nil**

**8. Adoption of Minutes**

**9. Unfinished Business – Nil**

**10. New Business – Secretary Treasurer**

A. 2023-2024 Amended Annual Budget

In a presentation, Secretary-Treasurer MacArthur compared the initial budget, which was created and approved based on best information available, to the 2023-2024 draft amended budget, which is based on the September 29, 2023 enrolment count and takes into consideration developments and adjustments that have occurred over the course of the 2023-2024 school year.

Secretary-Treasurer MacArthur answered questions from Trustees and partners.

**11. Comments or Questions from the Public – Nil**


**12. Meeting Schedule & Reminders**

The next meeting of the Committee is scheduled for March 12, 2024.

**13. Adjournment of Meeting**

The meeting was adjourned at 3:29 pm.

  
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Committee Chair

  
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Secretary-Treasurer