



4.14 Interagency Case Management Meetings

Interagency Case Management (ICM) refers to a team approach taken for students who require resources outside of the school system. This meeting is to coordinate various services for a specific student and their family through the development of a comprehensive plan. The team should include all service providers who have a role in implementing the plan including the parent(s)/guardian(s) and when appropriate, the student. External agency partners may also be invited to the meeting (e.g., designated agencies such as the Ministry of Children and Families, private OT/PT, counsellors, and/or behaviour consultants).

External agency partners may be the party to call the meeting. In that case, that agency will chair the meeting and manage the agenda and minutes. All members of the team work together to provide assessment, planning, monitoring and evaluation.

The Inclusion Support Teacher is responsible for coordinating and chairing ICM meetings. At ICM meetings, the participants talk about the student's strengths and what is going well, and the factors that may create challenges for them. Through this discussion, the team will develop an effective integrated plan.

When children have complex needs (e.g. medical, mental health, behavioural) two or more ICMs may be required per year. For students designated as requiring Intensive Behaviour Intervention, the Ministry of Education guidelines require documentation of at least one ICM per year.