



Private and Confidential

AP Appendix 4001: Discrimination Report Form

This form is used in conjunction with AP 4001: Respectful Workplace Program. To be filled out by the complainant and signed by a supervisor or school principal. The form is then to be reviewed by the Superintendent to ensure the matter has been dealt with in a supportive and corrective manner.

School/Department/Work Site:

Name of Person Reporting:

Student

Employee Job Title: _____ Other: _____

Date of Occurrence: _____

Nature of Activity:

- | | | |
|-------------------------------------|--|---|
| <input type="checkbox"/> Leafleting | <input type="checkbox"/> Postering | <input type="checkbox"/> Electronically transmitted materials |
| <input type="checkbox"/> Recruiting | <input type="checkbox"/> Graffiti | <input type="checkbox"/> Display of symbols |
| <input type="checkbox"/> Harassment | <input type="checkbox"/> Threats/Assault | <input type="checkbox"/> Other _____ |

Concise Description:

Reported to Police: Yes Date Reported to Police: _____

Name of Police Officer: _____

Police Response:

Other Comments:

Signature of person reporting: _____

Date: _____

Signature of Supervisor or school Principal: _____

Date received: _____

Action taken by Supervisor or school Principal:

Date sent to Superintendent: _____

Superintendent's recommendation and/or response: