# School District 8 Kootenay Lake

## **Administrative Procedures**

#### AP Appendix 2111: Outdoor Education Academy Process and Selection Assessment Rubric

- 1. Students must apply for entrance into an Outdoor Learning Academy including the ATLAS program and the Valhalla Wilderness Program.
- 2. ATLAS Program students must have completed grade 11 and be in a position to graduate prior to application. Valhalla Wilderness Program applicants must have completed grade nine.
- 3. Principals at host schools for the ATLAS program and the Valhalla Wilderness Program will set and advertise a selection process, including this administrative procedure on their website.
- 4. Applicants for the Outdoor Academies will be completed by May 15 (ATLAS Program) and June 15 (Valhalla Wilderness Program) for the upcoming school year.
- 5. A selection committee for applicants will be assembled annually consisting of the Director of Instruction- Curriculum, Instruction, and Assessment, the school principal, and outdoor education teacher to review and determine successful applicants according to the established scoring criteria.
- 6. The following criteria are established and reviewed as part of the outdoor education academy application:

#### 6.1 Program Intention

- Demonstrates a strong understanding of program and alignment of personal goals with program goals.
- Demonstrates enthusiasm and commitment.
- Demonstrates commitment to creating an environment that is socially and emotionally safe.

#### 6.2 Physical and Medical Health

- Possesses the physical health that will ensure safe participation.
- Demonstrates ability to participate in a small group for a full semester while often off-site including many overnights.

#### 6.3 Positive Character Reference (by non-family members)

- Exhibits responsibility, leadership and teamwork abilities.
- Shows respect for others and the environment.
- Demonstrates ability to face challenges constructively.
- Commits to engaging with and respecting diverse cultures and perspectives.

#### 6.4 Risk Management, Adaptability and Coachability

- Displays willingness to learn and adapt to new skills.
- Perseveres through physical challenges.

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## **Administrative Procedures**

- Shows coachability and ability to respond quickly to direction.
- Demonstrates safety awareness and risk management.
- 7. The following scoring criteria will be used to assess applications by the selection committee:

#### 7.1 Program Intention

- (1-2) Minimal understanding or alignment with program objectives.
- (3-4) Basic understanding and some alignment with personal and program goals.
- (5-6) Strong understanding, alignment, and commitment to program objectives, including a deep appreciation to create and environment that is socially and emotionally safe.

### 7.2 Physical Fitness and Medical Health

- (1-2) Limited physical preparation.
- (3-4) Moderate preparation with willingness to make necessary adjustments.
- (5-6) High level of fitness/health, including an inclusive understanding of diverse health needs and adjustments.

#### 6.3 Positive Character Reference

- (1-2) Shows basic respect and responsibility with limited evidence of leadership.
- (3-4) Good character references showing some leadership, teamwork, and adaptability.
- (5-6) Excellent references demonstrating strong leadership, respect for diversity and a commitment to fostering an environment of cultural safety and humility.

#### 6.4 Risk Management, Adaptability & Coachability

- (1-2) Displays a basic interest in learning outdoor skills and activities, regardless of prior experience. Shows curiosity and a positive attitude toward engaging with outdoor education.
- (3-4) Demonstrates a readiness to adapt to new challenges and environments, showcasing resilience and an eagerness to grow. Exhibits an understanding of the importance of safety and preparedness in outdoor settings.
- (5-6) Shows potential for leadership in outdoor education settings through a strong sense of initiative, teamwork, and the ability to motivate others. Reflects a commitment to personal growth and the development of a supportive, inclusive outdoor community.

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