



**POLICY PARTNER ADVISORY COMMITTEE
MEETING MINUTES
TUESDAY, FEBRUARY 13, 2024**

Board:

D. Lang, Chair *(via video conference)*
J. Bremner, Vice-Chair and Committee Chair
M. J. Blackmore *(via video conference)*
S. Chew *(via video conference)*
K. Etheridge *(via video conference)*
A. Gribbin
S. Nazaroff
M. Shunter
L. Trenaman

District Staff:

T. Smillie, Superintendent
C. MacArthur, Secretary-Treasurer
B. Eaton, District Director of Instruction – Innovative Learning
C. Kerr, Director of Operations
J. Konken, Principal and KLPVPA Partner *(via video conference)*
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant
H. Kerr, Executive Assistant

Partners:

T. Dobie, DPAC *(via video conference)*
N. Nazaroff, DPAC *(via video conference)*

Regrets:

D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity

1. Call to Order

The meeting was called to order at 1:33 pm.

2. Acknowledgement of Aboriginal Territory

3. Changes to Proposed Agenda – Nil

4. Adoption of Agenda – Nil

5. Receiving Presentations – Nil

6. Opportunity for Comments by the Public regarding items on this Agenda – Nil

7. Correspondence – Nil

8. Adoption of Minutes

9. Unfinished Business – Nil

10. New Business

A. Terms of Reference

The 2023-2024 Terms of Reference were reviewed during the meeting.

B. Upcoming Sustainability Policy Development

Superintendent Smillie informed the committee of the upcoming sustainability policy development which follows commitments of the Strategic Plan. A development schedule will be presented for approval at the Meeting of the Board Held in Public later the same day. A committee will be formed to provide advice to the Board.

C. Policies

- **Policy 621: Accumulated Operating Surplus**

Policy 621 was revised and approved for field testing at the January 09, 2024 Meeting of the Board Held in Public to comply with ministry requirements and guidelines. No feedback was received from the public during the field-testing period. Secretary-Treasurer MacArthur outlined the changes in the draft policy compared to the existing version.

11. Comments or Questions from the Public

- Secretary-Treasurer MacArthur explained that districts are not allowed to have operating deficits. Boards can determine how to use accumulated surpluses.
- Superintendent Smillie informed Trustees that APs 3303 and 3304 were updated within the last month after Policy 230 was rescinded.

12. Policy Schedule

13. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for March 12, 2024.

14. Adjournment of Meeting

The meeting was adjourned at 1:52 pm.



Committee Chair



Secretary-Treasurer