

## AP 4201 Appendix A - First Aid Drill Evaluation Form

**Purpose:** To ensure that safety procedures are effective, and that participants can fulfill their roles and responsibilities.

### 1. General Information

Drill Date: \_\_\_\_\_

Location: \_\_\_\_\_

Supervisor/  
Manager: \_\_\_\_\_

### 2. Participants

First Aid Attendants Involved (name)	Certification Level	Expiry
1. _____	_____	_____
2. _____	_____	_____

Other Participants (name)	Role
_____	_____
_____	_____
_____	_____

### 3. Scenario Details

Scenario Description:  
\_\_\_\_\_

Objective of the Drill: (e.g., Test response time, assess communication)  
\_\_\_\_\_

### 4. Performance Assessment

Criteria	Yes / No	Notes/Comments
Were first aid equipment and supplies accessible?	Yes / No	
Were participants aware of their roles?	Yes / No	
Was the communication system effective?	Yes / No	

Criteria	Yes / No	Notes/Comments
Were there any barriers to accessing injured persons?	Yes / No	
Was transportation of the injured person simulated effectively?	Yes / No	

## 5. Observations and Improvements

### Challenges or Issues Identified:

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### Recommendations for Improvement:

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## 6. Post-Drill Review

Date of JHSC Debrief Meeting Held: \_\_\_\_\_

Feedback from JHSC Participants:

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## 7. Sign-Off

\_\_\_\_\_  
Supervisor/Manager Signature

\_\_\_\_\_  
Date

**\*Copy to be uploaded to School Facility Documents in SharePoint in school Drill folder and a copy posted to Site safety board**