

## 9.3 ELL Audit Compliance: Audit Checklist for 1701

- ☐ ELL Program Flag in place in MyEd
- ☐ ELL Student File in place at student's school
- ☐ ELL Annual Instruction Plan (AIP) completed in MyEd prior to September 30<sup>th</sup>
- ☐ ELL Annual Instruction Plan (AIP) printed and placed in ELL Student File prior to September 30<sup>th</sup>
- ☐ Copy of assessment of English Language Proficiency across all domains in ELL Student File
- ☐ Copy of support schedule in school ELL Student File documenting student's ELL services in ELL Student File
- ☐ Documentation in ELL Student File that the student has received ELL services prior to September 30<sup>th</sup> of that school year
- ☐ Copies of ELL progress reports in ELL Student File
- ☐ Copies of letter to parents identifying student for the ELL program in ELL Student File

For additional information, please see:

- [BC ELL Standards](#)
- [BC ELL Policy Guidelines](#)
- *9.1 English Language Learner Program Overview*
- *9.4 ELL Program FAQ*
- *9.5 ELL Progress Report Template*